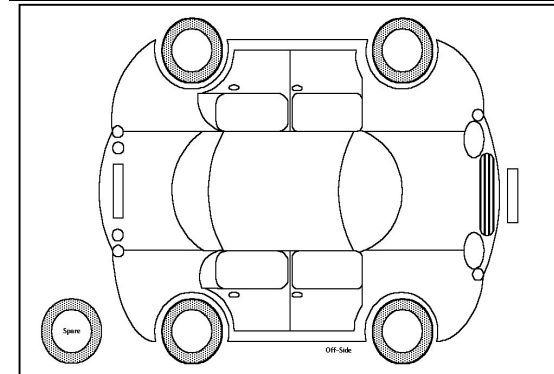


Customer Information		Purchase Information	
Customer Name:	New		
Address:	Used		
	Mileage		
Postcode:	Make		
Tel No. Home:	Model		
Tel No. Office:	Colour		
Tel No. Mobile:	Factory Options		
E-mail address:	Accessories		
Interests	Price		
Private/business	In Stock Y/N		
Annual Mileage	Delivery Date		
Payment Method	Alternatives Considered		
Source of Enquiry			
Change Cycle			
<b>Follow-up Information</b>			
Demo Y/N	First Contact	Subsequent Contact	
Sale Y/N			
Contact Date			
<b>Trade-in Details</b>			
Make	Factory Options		
Model	Accessories		
Year	Registration Date		
Mileage	Registration No.		
Colour	Chassis Number		
No. of Owners	Technical Inspection Expiry Date		

Condition of the Car (✓ = Good; 0 = Average; X = Poor)				
<b>Mechanical</b>	Steering	Central Locking	Valances	Front Door Panels
Engine	Exhaust System	Electric Mirrors	Alloy Wheels	Rear Door Panels
Gearbox	Catalyser	Elec. Windows	Wheel Trims	<b>Tyres</b>
Clutch	<b>Electrical</b>	Air Condition.	<b>Interior</b>	Front N/S
Drive Shafts	Front Lights	Alarm System	Carpets	Front O/S
Cooling System	Rear Lights	<b>Bodywork</b>	Front Seats	Rear N/S
Heating System	Battery	Bonnet	Rear Seats	Rear O/S
Suspension	Alternator	Roof	Dashboard	Spare
Braking System	Starter Motor	Rear	Roof lining	



X = Dent; ~ = Scratch; o = Rust

**Comments:**

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Date of Appraisal

Date of Second Stage Appraisal

Salesperson Signature

Sales Manager Signature

Customer Signature

Trade or Retail

Trade-in Price

Stand in Value

Date into Stock